

Financial Management

BENEFITS

Improve cash flow. Increase profit and reduce your bottom line with streamlined, customizable, and highly efficient collections activities.

Access cash information quickly and easily. View all your collections information, including contact notes and To Do items, within a single window, using a customized interface that gives you the exact information you need.

Reduce bad debts expense. Centralize your customer contact and collection functions and lower your collection expenses with automated customer tracking and follow-up.

Target overdue customers effectively. Seek out customers that meet specific criteria for overdue payments, and automatically send them collections letters, e-mail notices, statements, and invoices.

Increase sales productivity. Improve productivity by feeding collection contact notes and other customer details back to the sales force.

Manage collections effectively. Assign customers to credit managers, create To Do lists, and track all follow-up activities.

Collections Management in Microsoft Dynamics GP

Improve your cash flow and reduce bad debt expense. The clear, customizable information views and automated bad debt management tools provided by Collections Management in Microsoft Dynamics™ GP help you minimize administrative workload for collections by automating the generation of correspondence, e-mail notices, statements, and invoices to customers, freeing your people for other tasks.

The screenshot displays three overlapping windows from the Microsoft Dynamics GP Collections Management module. The top window is a Microsoft Word document titled 'Collections Management Letter Maintenance', showing a letter template with placeholders like '@%CustomerName%' and '@%OverdueInvoicesDetail%'. The middle window is the 'Collections Management Main Window', which contains a table of customer data. The bottom window is 'Collections Management Notes', showing a specific customer record with details like 'Customer ID', 'Contact Date', and 'Action Type'.

Customer ID	View	Quantity / Aging Periods	Amount
AMR0N110001	Current	21 - 60 Days	\$3,434.09
	Overdue	61 - 90 Days	\$0.00
		91 - 120 Days	\$0.00
		121 - 180 Days	\$0.00
		181 - 360 Days	\$0.00
		361 - 540 Days	\$0.00
		541 - 720 Days	\$0.00
		721 - 900 Days	\$0.00
		901 - 1080 Days	\$0.00
		1081 - 1260 Days	\$0.00
		1261 - 1440 Days	\$0.00
		1441 - 1620 Days	\$0.00
		1621 - 1800 Days	\$0.00
		1801 - 2160 Days	\$0.00
		2161 - 2520 Days	\$0.00
		2521 - 3600 Days	\$0.00
		3601 - 4320 Days	\$0.00
		4321 - 5040 Days	\$0.00
		5041 - 5760 Days	\$0.00
		5761 - 6480 Days	\$0.00
		6481 - 7200 Days	\$0.00
		7201 - 7920 Days	\$0.00
		7921 - 8640 Days	\$0.00
		8641 - 9360 Days	\$0.00
		9361 - 10080 Days	\$0.00
		10081 - 10800 Days	\$0.00
		10801 - 11520 Days	\$0.00
		11521 - 12240 Days	\$0.00
		12241 - 12960 Days	\$0.00
		12961 - 13680 Days	\$0.00
		13681 - 14400 Days	\$0.00
		14401 - 15120 Days	\$0.00
		15121 - 15840 Days	\$0.00
		15841 - 16560 Days	\$0.00
		16561 - 17280 Days	\$0.00
		17281 - 18000 Days	\$0.00
		18001 - 18720 Days	\$0.00
		18721 - 19440 Days	\$0.00
		19441 - 20160 Days	\$0.00
		20161 - 20880 Days	\$0.00
		20881 - 21600 Days	\$0.00
		21601 - 22320 Days	\$0.00
		22321 - 23040 Days	\$0.00
		23041 - 23760 Days	\$0.00
		23761 - 24480 Days	\$0.00
		24481 - 25200 Days	\$0.00
		25201 - 25920 Days	\$0.00
		25921 - 26640 Days	\$0.00
		26641 - 27360 Days	\$0.00
		27361 - 28080 Days	\$0.00
		28081 - 28800 Days	\$0.00
		28801 - 29520 Days	\$0.00
		29521 - 30240 Days	\$0.00
		30241 - 30960 Days	\$0.00
		30961 - 31680 Days	\$0.00
		31681 - 32400 Days	\$0.00
		32401 - 33120 Days	\$0.00
		33121 - 33840 Days	\$0.00
		33841 - 34560 Days	\$0.00
		34561 - 35280 Days	\$0.00
		35281 - 36000 Days	\$0.00

CREATE CUSTOM COLLECTION LETTERS in Microsoft Office Word.

ENTER AND VIEW COLLECTIONS from one central point in the Collections Management window.

FEATURES

COLLECTIONS MANAGEMENT

Unlimited Queries	Build and store an unlimited number of queries to target, and view customers that meet user-defined criteria such as balance, notes, customer, credit manager, and payment history.
Automated, Customized Customer Letters	Tailor collections letters with Microsoft® Office Word and automate printing and faxing of collections letters, e-mail notices, statements, and invoices to customers with the push of a button—each one customized by customer and days overdue.
Task List Follow-Up	Set automatic follow-up actions and reminder dates with the intuitive Collections Task list and view completed and uncompleted tasks, as well as completed or uncompleted payment promises by customers. Collections tasks can be created as System Reminders so people in your organization can gain access to all tasks in one central location.
Tailored Overdue Notices	Send customized e-mail notices to customers tailored to their overdue status.
Automatic Updates	Automatically remove customers who have made a payment and add customers with newly overdue payments.
Instant Customer Information	Respond to customer inquiries with instant access to pertinent information.
Workload Management	Assign customers to a specific credit manager to divide and manage the collections workload.
Single Control Center	Use the main Collections Management window as the control center for all Accounts Receivables activities.
Collections Aging Report	Customers have the ability to select which invoices to print based on a specific aging period.
Query Options: If Balance Due Is Greater Than Credit Limit	Select customers whose balance is greater than their credit limit by using the Build Query window.
List Invoices on Letter by Aging Period	Use additional functions when creating collection letters that enable invoices in a specified aging period to be included in the letter.
Tight Integration	Control your cash flow and expenses more effectively with smooth integration with both the Receivables Management and General Ledger modules in Microsoft Dynamics GP.

For more information about Collections Management in Microsoft Dynamics GP, visit www.microsoft.com/dynamics/gp.